

**ANNUAL ACTIVITIES REPORT
HUMANE CONNECT FOUNDATION (HCF)
Sagolband Naoremthong Khumanthem Leikai, Imphal West District Manipur.
FOR THE PERIOD – (01-04-2022 to 31-03-2023).**

INTRODUCTION:

The organization was initiated to address some of the social and economic problems that exist within our state of Manipur in general and the rural areas in particular. With the need to uplift the downtrodden section of our society and to assist them with their needs such as medical, financial, literacy or otherwise, the Humane Connect Foundation (HCF) came into being as a non-political, non-profitable voluntary organization and a registered body under the aegis of the Manipur Society Registration Act 1989 (Manipur Act I of 1990) bearing Registration No. **213/M/SR/2001** dated **6th October 2001**. The Humane Connect Foundation was established in the year 2001 and has completed 20 years of voluntary service dealing with different issues in different fields. The organization has fully strengthened with having PAN CARD bearing no. **AACTH4587P**. The Ministry of Health and Family Welfare, Government of India has envisaged the National Oral Health Program [NOHP] for an affordable, accessible and equitable oral health care delivery in a well-coordinated manner for bringing about “optimal oral health” for all by 2020 with the below mentioned objectives.

- ✓ To improve the determinants of oral health
- ✓ To reduce morbidity from oral diseases
- ✓ To integrate oral health promotion and preventive services with general health care system
- ✓ To encourage Promotion of Public Private Partnerships (PPP) model for achieving better oral health.

As the pandemic is over the Humane Connect Foundation (HCF) has started conducting various social activities for the year 2022-2023. In this regard the HCF has conducted 2 days Free Mega Health Camp on 25th & 26th November 2022 at Liyai Khullen, Senapati District-Manipur for the benefits of healthcare of the villagers. The camp was attended by many specialized Doctor of different department. Large populations of the villagers were turned up and were successful in imparting basic healthcare knowledge for all the participants. The HCF also provides free medicines & supplements of the needful to the villagers. As part of the continuation of the activities the HCF also conducted a one day Dental Camp at our own Old Age Home, New Canaan Village along with the Team of Central Dental Clinic. More than 100 patients including the inmates of the home were diagnosed and treated. Necessary medicines and supplements were also distributed to the inmates.

As our name Humane reinforces the positive side of the humanity, we work towards giving care, support and organizing welfare for the destitute, and the ones neglected by the society. With core focus on the senior citizen, the HCF has successfully implemented on maintaining an Old-Age home at New Canaan, Ukhrul District for almost 4.5 years. As of today, there are 25 senior citizens (females) above the age of 60 residing currently.

Vision : **“The Humane Connect Foundation seeks a world full of hope, tolerance and social justice in every sphere of lives, where people live with dignity and comfort of a safe environment to nurture their aspirations.”.**

Mission : **“The Humane Connect foundation is committed towards working for the underprivileged sections of our society. We believe in supporting physical and mental well-being, economic aspirations, and against inhumane discrimination.”.**

Goal **To create a society where the underprivileged are empowered and lead a resilient and secured lives.**

To make more progress & enhance the capacity of the organization & to cultivate a good working atmosphere HCF have been developing a well organize and active members of Managing Committee with dedication and mutual support in each & every issues to achieve the goal. The Managing Committee of HCF constituted by 7members.The members of managing committee took charge w.e.f. February 2020 to February 2023. However the said term is extended till 31st March 2024, as per the resolution of the New General Body Meeting on 6th April 2023. The members of Managing Committee took overall responsible the management of the organization and whatever decision of any relevant issues of the organization took by the Managing Committee is final. Staff appraisal and monitor of project activities is also carried out for time to time to avoid any hindrance of service delivery and to preserve the smooth functioning of the organization. The meeting of the Managing Committee is convey/conducted regularly for time to time to review the activities undertaken by the organization and to implement the project/programme successfully.

MEMBERS OF MANAGING COMMITTEE OF HCF:

NAME	DESIGNATION
1. Moirangthem Chinglen Singh	- President
2. Naorem Boy Singh	- Vice President
3. Rohit Thangjam	- Secretary
4. Hanjabam Abung Sharma	- Assistant Secretary
5. Ahongshangbam Ojeet Singh	- Treasurer
6. Akoijam Narendra Singh	- Executive Member
7. Ningombam Johny Singh	- Executive Member

The Organisation (HCF) has been working in the field of the following activities:

- ✓ Implement of welfare program of older person.
- ✓ Provide mutual support & empower those destitute children.
- ✓ Programs on Malaria, TB(DOT)
- ✓ Health & Family Welfare programs/Schemes.
- ✓ Environment and Ecology.
- ✓ Organic farming & cultivation.
- ✓ Youth Affairs and Sports.
- ✓ Vocational training
- ✓ Training, awareness campaigns, seminars, workshops, etc. on various agenda.
- ✓ Income Generation Program.

HCF's Organizational Capacity :(Human Resource, Finance & Infrastructure)

- ✓ HCF has clear and specified Human Resource Policy, Financial Policy, M&E Policy and organogram of the organization is being followed by each members and staffs.
- ✓ And for time to time they have performed monitoring of project activities, appraisal of staffs by active supervision of committee members like Secy., President besides form external auditors, evaluators and PM/Superintendent.

Finance:

- ✓ Account operates in Tally software
- ✓ Daily update and closing of accounts
- ✓ Periodical check and assessment by Treasurer and Committee members.
- ✓ Neat and clear maintenance of Ledgers, Cash Book, Vouchers & Bills etc.
- ✓ Exercise of Bank account jointly.

Human resources:

- ✓ HCF has qualified, dedicated, sincere, skillful and able staff to conduct deferent type of activities. Maximum staffs are professional working in the related field and most of the staffs were brilliant and quick learners etc. Apart from this, periodical in-house training and supervision by PD, PM/Superintendent and others capacity program with concerned authority have conducted regularly.

Infrastructure of the organization:

- ✓ One separate building for senior citizen having adequate space surrounded by fencing, also good space to work and conduct programs available with 2 stories having 6 rooms plus separate toilet & washroom, administrative room, counseling room, room for staff, Recreation hall with having waste disposal site and well-equipped assets.

Documentation & Reporting:

- ✓ HCF have been performing programs with a clear annual planning being followed by guideline with good results by maintaining all the prescribe formats in proper way. Micro planning, monthly, fortnightly, weekly performance report including indicators & chart are used to access the performance of the program. Also HCF have developed a photo gallery which clearly reflects the program and activities followed by timely submission of weekly, monthly, quarterly report of each project.

MAINTAINANCE OF SENIOR CITIZEN HOME
New Canaan, UKHRUL DISTRICT, MANIPUR-795142
Run By : Humane Connect Foundation (HCF)

Keeping in view to extend humanity support and showing gratitude towards the section of older person in the society by addressing them with love and care, Humane Connect Foundation (CF) have been implementing a Senior Citizen Home, at New Canaan, Ukhrul District from 2018-19 of 25 Men and women beneficiaries of above 60 yrs. by following all the guideline of Concerned ministry. During the stay at home all the inmates have performed regular yoga session, regular health check-up, counseling etc. During the leisure time the inmates were have engaged in making of scent stick, fishing net, bamboo basket etc. as a part of income generation activities also performed different cultural activities.

In order to deliver a collective encouragement towards the older person by considering the importance of needs of care & support and mutual attachment and addressed them with love and care also, to support to fulfill the desire and help to stay a good & secure healthy life of old aged persons, HCF already has a implemented a plan of providing of Old Aged Pension to 25 older person age of above 60 yrs. @ Rs. 250/- month from this Financial Year as monthly pension scheme. Giving the importance of older person HCF has continuously organizing the Observation of Older Person for every year on 1st October.

HUMAN RESOURCE OF SENIOR CITIZEN HOME:

Sl.No.	NAME	QUALIFICATION	POST HELD
1	Dr. Ahongshangbam Ganga	Graduate	Superintendent
2	Thangjam Gautam Singh	B.Com	Accountant
3	Kshetrimayum Sushma Devi	MBA	Social Worker (Pt)
4	Ningthoujam Ratankumar Singh	Diploma in Yoga Sc.	Yoga Therapist (Pt)
5	Loitongbam Monika Devi	B.Sc Nursing	Staff Nurse (Pt)
6	Shamurailatpam Rahul Sharma	XII passed	Cook
7	Kshetrimayum Sushitra Devi	B.Sc	Multi-Tasking Staff
8	Laishram Michael Singh	Graduate	Multi-Tasking Staff
9	Soram Suresh Singh	B.Sc	Multi-Tasking Staff
10	Dr.Chungkham Henba Singh	MBBS	Doctor (Pt)





